

Charge to the Recycling Committee

In accordance with the provisions of the Eastham Home Rule Charter Section 9.5.14, the Board of Selectmen hereby appoints a committee that shall be known as the **Eastham Recycling Committee**. The Committee shall consist of five (5) members, plus a Subcommittee of up to 12 non-voting members for the sole purpose of working in the Swap Shop, in overlapping, rotating shifts, during hours of operation. All Committee and Subcommittee members shall be appointed by the Board of Selectmen for three-year overlapping terms. No appointee may serve more than three consecutive terms.

The specific responsibilities of the Committee shall include, but not be limited to the following:

- The Committee will focus on encouraging recycling at the Eastham Transfer Station through recommendation to the DPW Superintendent of innovative ways to increase the rate of recycling including, but not limited to, development with the Board of Health of new Transfer Station regulations and, with the Board of Selectmen, development of an evaluation of the costs and benefits of mandatory recycling.
- The Committee shall assist the Transfer Station Manager with the development of volunteer work hours, operating hours, and regulations for the Swap Shop.

As part of this Task, the Committee shall

- Develop written protocols for and train volunteers
- Develop written Volunteer Handbook
- Develop protocols for outreach to social service agencies for them to request items for use by their clientele, and specify items possible for agency selection
- Work with appropriate local, county, and state agencies and employees to secure funding for educational materials and events to educate about and encourage opportunities for further diversion of re-useable items from the waste stream.
- The Committee will continue to review Transfer Station hauling costs and resident fee structures and recommend changes to the BOS for their consideration as and when appropriate.
- The Committee shall prepare a summary of its yearly activities for inclusion in the Town of Eastham Annual Report.

The Committee shall consider existing regulations, by-laws, policies and procedures in developing their proposals and shall include in any proposal, as necessary, any enforcement recommendations or methods and costs and savings anticipated by implementation.

The Town Administrator shall designate staff support for this Committee, which may include, but not be limited to, staff of the Board of Health and Department of Public Works.

Adopted by the Board of Selectmen on March 3, 2010

Revised and Adopted by the Board of Selectmen on May 23, 2012

Revised and Adopted by the Board of Selectmen on May 19, 2014